

**CITY OF YUMA
CITY COUNCIL MINUTES**

**REGULAR MEETING
TUESDAY, DECEMBER 6, 2022**

CALL TO ORDER – 6:30 P.M.

MEETING CALLED TO ORDER BY MAYOR SWEHLA AND THE PLEDGE OF ALLEGIANCE WAS RECITED.

MEMBERS PRESENT: Baucke, Benish, Frame, McClung, Shay, Smith-Dischner, Swehla.

STAFF PRESENT: Jerry Thompson, Scott Moore, Karma Wells, Stacie Gonzalez, Candy Gilliland.

CORRECTIONS OR ADDITIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Mayor Pro Tem Shay moved to approve the December 6, 2022 agenda. Second by Benish. Question. 7 ayes. Motion carried.

APPROVAL OF MINUTES

Council Member Smith-Dischner moved to approve the November 15, 2022 minutes. Second by Shay. Question. 7 ayes. Motion carried.

CITIZENS RECOGNITION AND INTRODUCTION/PUBLIC COMMENT

None.

ACTION ITEMS

- A. PUBLIC HEARING ON LIQUOR LICENSE FOR YUMA COLORADO HOTEL, LLC DBA COBBLESTONE INN AND SUITES – LOCAL LICENSING AUTHORITY, KARMA WELLS.** City Clerk/Treasurer Karma Wells stated that all the appropriate paperwork has been turned in for a new liquor license for both floors and patio at the Cobblestone Inn and Suites. Public hearing was opened. No comments were made. Public hearing was closed. Council Member Smith-Dischner moved to approve the liquor license for Yuma Colorado Hotel, LLC DBA Cobblestone Inn and Suites. Second by Frame. Question. 7 ayes. Motion carried.

- B. LIQUOR LICENSE RENEWAL FOR TUMBLEWEED BREWING AND WINE COMPANY LLC – LOCAL LICENSING AUTHORITY, KARMA WELLS.** City Clerk/Treasurer Karma Wells stated that the appropriate paperwork has been turned in and there are no issues with the police department for the renewal of the liquor license for Tumbleweed Brewing and Wine Company LLC. Council Member Baucke moved to approve the liquor license renewal for Tumbleweed Brewing and Wine Company LLC. Second by Shay. Question. 7 ayes. Motion carried.

- C. PUBLIC HEARING ON SECOND READING ORDINANCE #6, SERIES OF 2022 (APPROPRIATE SUMS OF MONEY AND ADOPT THE 2023 BUDGET) – KARMA WELLS.** City Clerk/Treasurer Karma Wells stated Section 2 was the only thing that has changed on the 2023 budget due to property tax changing. Public hearing was opened. No comments were made. Public hearing was closed. Mayor Pro Tem Shay moved

to approve on second reading Ordinance #6 Series of 2022 (appropriate sums of money and adopt the 2023 budget). Second by Smith-Dischner. Question. 7 ayes. Motion carried.

- D. PUBLIC HEARING ON SECOND READING ORDINANCE #7, SERIES OF 2022 (SET MILL LEVY) – KARMA WELLS.** City Clerk/Treasurer Karma Wells stated due to the re-evaluation from the Yuma County Assesor, the value changed. Public hearing was opened. No comments were made. Public hearing was closed. Mayor Pro Tem Shay moved to approve on second reading Ordinance #7, Series of 2022 (set mill levy). Second by Benish. Question. 7 ayes. Motion carried.
- E. PUBLIC HEARING ON SECOND READING ORDINANCE #8, SERIES OF 2022 (AMEND 2022 BUDGET) – KARMA WELLS.** City Clerk/Treasurer Karma Wells stated this ordinance amends the sanitation fund, water fund, and the general fund. Public hearing was opened. No comments were made. Public hearing was closed. Mayor Pro Tem Shay moved to approve on second reading Ordinance #8, Series of 2022 (amend 2022 budget). Second by McClung. Question. 7 ayes. Motion carried.
- F. RESOLUTION #25, SERIES OF 2022 (AMEND CITY’S PERSONNEL MANUAL CONCERNING COMPENSATION AND LEAVE FOR EMPLOYEES WHO ARE REQUIRED TO WORK HOLIDAYS) – KARMA WELLS.** City Clerk/Treasurer Karma Wells stated the personnel manual was amended to change leave to PTO. There were some changes made to holidays and a portion of what was changed was not taken out of the personnel policy as it should have been. Mayor Pro Tem Shay moved to approve Resolution #25, Series of 2022 (amend city’s personnel manual concerning compensation and leave for employees who are required to work holidays). Second by McClung. Question. 6 ayes. 1 abstain (Smith-Dischner). Motion carried.
- G. RESOLUTION #26, SERIES OF 2022 (APPROVE THE SERVICES AGREEMENT BETWEEN THE CITY OF YUMA AND ONSITE ELECTRONICS RECYCLING, LLC DBA I.T. REFRESH) – SCOTT MOORE.** City Manager Scott Moore stated that in 2017 there was an agreement with Electronic Recyclers to recycle electronic devices because the landfill was charging the city for disposing of those electronics. Three months ago, ERI raised their freight rates. City Manager Scott Moore reached out to another company to get a bid. IT Refresh was very interested and had a favorable price. The two bids were compared equally and was significantly less. Discussion was held. Council Member McClung moved to approve Resolution #26 Series of 2022 (approve the services agreement between the City of Yuma and Onsite Electronics Recycling, LLC DBA I.T. Refresh). Second by Smith-Dischner. Question. 7 ayes. Motion carried.
- H. CONSIDERATION OF YEAR END BONUS – SCOTT MOORE.** City Manager Scott Moore provided Council with dollar amount for year end bonuses. Part time employees and full time employees who have started during the year will have a prorated amount based on the hours worked. Mayor Pro Tem Shay moved to approve a \$500.00 year-end bonus with half of it being in chamber dollars. Second by Benish. Question. 6 ayes. 1 abstain (Smith-Dischner abstained due to her husband being an employee of the city). Motion carried.
- I. APPROVAL OF BILLS – KARMA WELLS.** City Clerk/Treasurer Karma Wells supplied Council with an additional list of bills with nothing to disclose. Council Member Smith-Dischner moved to approve the bills presented. Second by Shay. Question. 7 ayes. Motion carried.
- J. PURCHASES IN EXCESS OF \$5,000 – SCOTT MOORE.** City Manager Scott Moore stated he has two purchases to share with Council. Manager Moore supplied Council with an explanation of the two.
- The first purchase is looking for domain renewal through Google Workspace email that employees use. Right now we have 45 licenses and we will use all 45 domains for 2023. The cost will be divided between departments based on the amount of employees in each department with an email. The amount would be \$6,422.65. Mayor Pro Tem Shay moved to approve the renewal for Google Workspace email. Second by Benish. Question. 7 ayes. Motion carried.

- The second purchase is the Centennial Road sewer line extension. There is a home being built along Centennial Road and because of the location of the residence; the sewer line will need to be extended about 400 feet to the property line. The quote received is not to exceed \$50,000. City Manager Scott Moore stated this item was missed in the projected 2022 Budget, but the purchase will not make the Wastewater Department over budget. Mayor Pro Tem Shay moved to approve the sewer line extension at Centennial Road. Second by Swehla. Question. 7 ayes. Motion carried.

ADDITIONAL BUSINESS

REPORTS

CITY MANAGER, SCOTT MOORE

City Manager Scott Moore stated the Airport fence project will be finished tomorrow

CITY CLERK/TREASURER, KARMA WELLS

City Clerk/Treasurer Karma Wells provided a financial and sales tax report.

The final budget will be bound and be ready to go soon.

CHIEF OF POLICE, JERRY THOMPSON

Chief of Police Jerry Thompson stated the October and November Police report was provided to Council.

CITY COUNCIL REPORTS

McClung

- Council Member McClung attended a CML Effective Governance Meeting last week.

Benish

- Council Member Benish attended the Electric Committee meeting. The electric department is looking for Journeyman Lineman and thanks to Scott for stepping up to help out on weekends.
- Council Member Benish also attended the Water/Wastewater Committee meeting. They are having some issues at the Mitchell well. The Water/Wastewater departments are fully staffed.

Frame

- Council Member Frame provided Council with minutes of the September Yuma County Economic Development meeting in packets. There was a tug of war at the Yuma and Wray game and it really brought the communities together. There was a tourism workshop in Eckley. Pictures showed it was very well attended. This workshop was funded by a grant from the Yuma County Economic Development. Economic development gave a scholarship to a graduating senior last year that was going into a trade. There was a tourism workshop in Sterling to bring NE Colorado together to work on tourism.
- Council Member Frame also attended the CML Policy Committee meeting. Council Member Frame stated they discussed mushroom usage, Micro Trenching broadband, auto theft, among many other items.

Shay

- Mayor Pro Tem Shay attended the Yuma County Water Authority meeting. Robin Liming replaced the gentleman who has retired from the Republican River Conservation. They approved the budget for 2023. There are 6,278 acres under contract.
- Mayor Pro Tem Shay attended the Yuma County Landfill meeting. There is now an extra recycling bin at the recycling area. The Landfill is still waiting for parts for the cardboard bailer.

- Mayor Pro Tem Shay attended the NECALG meeting. There is a Bustang that goes from Sterling to Denver two days a week and Greeley 3 days a week with stops along the way. They are trying to coordinate routes. Through NECALG there is a grant to cover NE Colorado Economic Development for 10 counties. The grant money will cover the first 5 years.
- Mayor Pro Tem Shay attended the animal shelter meeting. Everyone is on the same page and moving in the right direction. There have been 10 days with no dogs.
- Mayor Pro Tem Shay also attended the police committee meeting. They would like to use cares act money to purchase another police car. The car was taken out of the budget but with Cares Act Money, we might bring it back.

Swehla

- Mayor Swehla also attended the CML Effective Governance meeting. It was a good meeting.

Smith-Dischner

- Council Member Smith-Dischner attended the ambulance meeting. The biggest discussion was how to recruit people to work in that department.
- Council Member Smith-Dischner attended the animal shelter meeting and they are trying to figure out a way to attract volunteers. The floor has continued issues and they are trying to find ways to keep it repaired with all the chemicals and acidic fluids that end up on the floor. Laura and Candy are working on grant funding for the Animal Shelter.

Shay

- Mayor Pro Tem Shay stated he also attended the tourism meeting. It was very well attended by the people from Wray and only 3 people from Yuma.

EXECUTIVE SESSION – PERSONNEL

“To consider personnel matters, pursuant to C.R.S. § 24-6-402 (4)(f) and not involving: any specific employees who have requested discussion of the matter in open session, specifically for the City Manager, City Clerk/Treasurer and Chief of Police evaluations.”

Mayor Swehla stated Council intends to meet in executive session to consider personnel matters, pursuant to C.R.S. § 24-6-402 (4)(f) and not involving: any specific employees who have requested discussion of the matter in open session, specifically for the City Manager, City Clerk/Treasurer and Chief of Police evaluations. Mayor Pro Tem Shay moved to go into executive session. Second by Benish. Question. 7 ayes. Motion Carried.

Council resumed regular session at 8:28 p.m. A statement was made for who was present in executive session and there were no objections to the discussions in executive session.

ADJOURNMENT

Mayor Pro Tem Shay moved to adjourn. Second by Benish. Question. 7 ayes. Motion carried.

Ron Swehla
Mayor

Karma Wells, CMC
City Clerk/Treasurer