

**CITY OF YUMA
CITY COUNCIL MINUTES**

**HYBRID REGULAR MEETING
TUESDAY, DECEMBER 7, 2021**

CALL TO ORDER – 6:31 P.M.

MEETING CALLED TO ORDER BY MAYOR SWEHLA AND THE PLEDGE OF ALLEGIANCE WAS RECITED.

MEMBERS PRESENT: Baucke, Ebersole, Frame, McClung, Shay, Smith-Dischner, Swehla.

STAFF PRESENT: Scott Moore, Jerry Thompson, Candy Gilliland, Karma Wells, Kathryn Sellars.

CORRECTIONS OR ADDITIONS TO THE AGENDA

There were no corrections or additions to the Agenda.

APPROVAL OF DECEMBER 7, 2021 AGENDA

Smith-Dischner moved to approve the December 7, 2021 Agenda. Second by Shay. Question. 7 ayes. Motion carried.

APPROVAL OF NOVEMBER 16, 2021 MINUTES

Ebersole moved to approve the November 26, 2021 Minutes. Second by Shay. Question. 7 ayes. Motion carried.

CITIZENS RECOGNITION AND INTRODUCTION/PUBLIC COMMENT

None.

ACTION ITEMS

- A. **PUBLIC HEARING ON SECOND READING OF ORDINANCE #6, SERIES OF 2021 (APPROPRIATE SUMS OF MONEY AND ADOPT THE 2022 BUDGET) – KARMA WELLS.** Clerk/Treasurer Wells stated that this is the second reading of Ordinance #6, Series of 2021, which is to appropriate sums of money and adopt the 2022 budget. She noted that the figure for Property Tax in Section 2 needs to be amended to the actual figure from the Mill Levy Ordinance, which is \$815,677. Public hearing was opened. Hearing no discussion, the public hearing was closed. Shay moved to approve on second reading Ordinance #6, Series of 2021. Second by Ebersole. Question. 7 ayes. Motion carried.
- B. **PUBLIC HEARING ON SECOND READING OF ORDINANCE #7, SERIES OF 2021 (SET MILL LEVY) – KARMA WELLS.** Clerk/Treasurer Wells stated that this is the second reading of Ordinance #7, Series of 2021, which is to set the mill levy. She noted that this ordinance was amended based on the recertification from the County. The assessed value is now \$26,621,310. Public hearing was opened. Hearing no discussion, the public hearing was closed. Shay moved to approve on second reading Ordinance #7, Series of 2021. Second by McClung. Question. 7 ayes. Motion carried.

- C. **PUBLIC HEARING ON SECOND READING OF ORDINANCE #8, SERIES OF 2021 (AMEND THE 2021 BUDGET) – KARMA WELLS.** Clerk/Treasurer Wells stated that this is the second reading of Ordinance #8, Series of 2021, which is to amend the 2021 budget. Public hearing was opened. Hearing no discussion, the public hearing was closed. Shay moved to approve on second reading Ordinance #8, Series of 2021. Second by Smith-Dischner. Question. 7 ayes. Motion carried.
- D. **RESOLUTION #37, SERIES OF 2021 (APPROVING AN AGREEMENT WITH CMR MANAGEMENT AND CONSULTING FOR BUILDING INSPECTOR SERVICES) – SCOTT MOORE.** Manager Moore stated that this Resolution is for the approval of the renewal contract with CMR Management and Consulting for building inspector services. The amount budgeted is \$50,000. Shay moved to approve Resolution #37, Series of 2021. Second by Ebersole. Question. 7 ayes. Motion carried.
- E. **RESOLUTION #38, SERIES OF 2021 (AMENDING THE CITY'S 125 FLEXIBLE BENEFITS PLAN) – KARMA WELLS.** Clerk/Treasurer Wells stated that this Resolution is for approval of a change to the City's Section 125 Flexible Benefits Plan, which would raise the maximum annual amount an employee may contribute, from \$2,750 to \$2,850. This amount is set by the IRS. Smith-Dischner moved to approve Resolution #38, Series of 2021. Second by Frame. Question. 7 ayes. Motion carried.
- F. **RESOLUTION #39, SERIES OF 2021 (LEASE AGREEMENT WITH KLZ ENTERPRISES LLC) – SCOTT MOORE.** Manager Moore stated that this Resolution is for approval of a lease agreement with KLZ Enterprises, LLC. The City has been using the facility for storage since 2017. The rent has been \$800 since that time, but the owner is now asking for an increase to \$1,000 per month. Ebersole moved to approve Resolution #39, Series of 2021. Second by Shay. Question. 7 ayes. Motion carried.
- G. **APPROVAL OF APPLICATION TO APPLY FOR A GRANT FOR THE AMBULANCE SERVICE – SCOTT MOORE.** Manager Moore stated that he was approached by the Ambulance Service regarding a grant that they would like to apply for to be used toward a new ambulance. The City's share would be \$90,351 and would be a 2023 budget item. The grant application is not due until February, 2022. Council asked for more detailed information. It was decided to table this discussion until the next Council meeting on December 21, 2021. Smith-Dischner moved to table the approval of the application to apply for the grant. Second by Ebersole. Question. 7 ayes. Motion carried.
- H. **APPROVAL OF ANIMAL SHELTER GRANT FROM Y.U.M.A. – SCOTT MOORE.** Manager Moore stated that he is seeking approval to accept a \$3,500 grant from Y.U.M.A. to be used to replace flooring in the animal shelter. The grant funds will only cover a portion of the cost, but we have one year to spend the funds, which would allow time to apply for other grants to cover the remainder of the cost. Shay moved to approve the grant from Y.U.M.A. Second by Frame. Question. 6 ayes. 1 abstain (Ebersole). Motion carried.
- I. **APPROVAL OF ART PROJECT GRANT FROM Y.U.M.A. – SCOTT MOORE.** Manager Moore stated that he is seeking approval to accept a grant in the amount of \$5,000 from Y.U.M.A. to be used to replace windows in the old Boy Scout building. It is planned to remodel the building so that it may be used for community art projects. The total cost of the window replacement is \$13,000. Shay moved to accept the Art Project Grant funds from Y.U.M.A. Second by Ebersole. Question. 7 ayes. Motion carried.
- J. **CONSIDERATION OF YEAR END BONUSES – SCOTT MOORE.** Manager Moore presented Council with four options for year-end employee bonuses. McClung moved to approve the option for \$500, with \$250 being paid by check and \$250 being paid in Chamber of Commerce dollars. Second by Shay. Question. 7 ayes. Motion carried.

- K. **APPROVE THE UPDATED LIST OF PRE-APPROVED BILLS – KARMA WELLS.** Clerk/Treasurer Wells provided Council with an updated list of vendors who may be pre-approved for payment to avoid penalties. Shay moved to approve the updated list of pre-approved bills. Second by Smith-Dischner. Question. 7 ayes. Motion carried.
- L. **APPROVAL OF BILLS – KARMA WELLS.** Clerk/Treasurer Wells provided Council with an additional list of bills. Ebersole moved to approve the bills. Second by Shay. Question. 7 ayes. Motion carried.
- M. **PURCHASES IN EXCESS OF \$5,000 – SCOTT MOORE.** Manager Moore stated that he is seeking approval for the purchase of an air switch for the electric department to replace the one that failed a few weeks ago. Only one quote was received from Western United in the amount of \$5,680. Smith-Dischner moved to approve the purchase of the air switch from Western United. Second by Frame. Question. 7 ayes. Motion carried.

Manager Moore also sought approval from Council for the renewal of the City's employee emails through SIPA. The approval has to be done annually. There are 45 emails to renew at a cost of \$143.17 for each email, with a total cost of \$6,442.65. Ebersole moved to approve the annual renewal of the emails. Second by Shay. Question. 7 ayes. Motion carried.

ADDITIONAL BUSINESS

None.

REPORTS

CITY MANAGER, SCOTT MOORE

Manager Moore stated he is following up on Council's direction on establishing an Ambulance Authority or Special District. He presented Council with a memo prepared by Attorney Sellars stating the pros and cons of both options. It appears that an Ambulance Authority would be simpler because it is done by contract and does not require a vote of the people. The next step is to speak with Yuma and Washington counties and area municipalities to see if there is any interest on their part. The consensus was to move forward with that plan.

Manager Moore informed Council that the newest trash truck is back in service. He stated that City staff put in much time and effort to get it repaired. He also said that the street sweeper is still not working and the vacuum truck is still in Denver getting warranty repair work done.

CITY CLERK/TREASURER, KARMA WELLS

Clerk/Treasurer Wells provided Council with the September Finance Report.

CHIEF OF POLICE, JERRY THOMPSON

Chief Thompson provided Council with the November Police Report. He also stated that the new Cadet started working yesterday and he will be attending the Academy in January.

CITY COUNCIL REPORTS

Ebersole

- Council Member Ebersole stated that he attended the committee meeting for Yuma County Economic Development. Phil Riggleman resigned, so they spent this meeting interviewing two potential candidates to fill that position. Ms. Shelby Clark from Wray was offered the position and she has already started working. Manager Moore added that he is meeting with Ms. Clark.

McClung

- Council Member McClung stated that there is a new director at the landfill and that it has been a good change for the landfill. They are still in the process of working on a recycling grant.

Swehla

- Mayor Swehla stated that there will be a workshop prior to the next Council meeting on December 21, at 6:00 p.m. It will be a discussion about the Chamber of Commerce and Yuma County Economic Development.

ADJOURNMENT

Shay moved to adjourn. Second by Baucke. Question. 7 ayes. Motion carried.

Ron Swehla
Mayor

Karma Wells, CMC
City Clerk/Treasurer