

HISTORIC PRESERVATION COMMITTEE REVIEW APPLICATION Request for a Certificate of Appropriateness

Historic Preservation Committee c/o Yuma Public Library - PO Box 291, Yuma CO 80759 (970) 848-2368

BUILDING ADDRESS:	DATE:
PARCEL LEGAL DESCRIPTION:	
USE OF EXISTING BLDG.(S)	EXISTING FLOOR AREA
USE OF PROPOSED BLDG.(S)	PROPOSED FLOOR AREA
DESCRIPTION OF WORK TO BE PERFORMED	

LEGAL OWNER OF PROPERTY

Primary Contact (check if yes)

NAME	MAILING ADDRESS
PHONE & Email	CITY, STATE, ZIP

PROJECT DESIGN PROFESSIONAL OR CONTRACTOR

Primary Contact (check if yes)

NAME	MAILING ADDRESS
PHONE & Email	CITY, STATE, ZIP
Firm/Company Name City	City Contractor License Number

Submittals must include the following (items with an asterisk (*) may not be necessary, please ask for details)

Project Description: Describe the scope of the project in detail. What work is planned? What materials are planned to be used? Describe the proposed design elements, colors, connection, fixtures. Will there be repair, restoration or replacement of materials. Why is this request being made?	*Site Plan showing access to public road (attach easement if applicable), property lines and setbacks, driveway locations parking and circulation
Proof of ownership	Will this change be visible from the road/property line?
Historic and Present Photos of the property	
*Elevations with height indicated	

I certify that the information, plans and exhibits I have submitted are true and correct to the best of my knowledge. All provisions and ordinances governing this type of work will be complied with whether specified herein or not. If submitted information is insufficient or incomplete, this application will be held in abeyance until such time as all required information is submitted and eventually destroyed. I understand that I am consenting to allow the City Staff involved in this application or their designees to enter onto and inspect the subject property at any reasonable time, without obtaining prior consent. Any alteration in approved plans must be submitted to the Historic Preservation Committee for approval. The owner/agent must be present during the HPC review hearing. Approval, if granted, is valid for one-year following approval and is void thereafter.

Owner/Authorized Agent _____

Date _____

Historic Preservation Committee Role

The Yuma Historic Preservation Committee is a seven-member board appointed by the City Council for the purpose of maintaining or enhancing the historical, architectural and geographical heritage of the City. The Committee enforces the design criteria and issues Certificates of Appropriateness. The design guidelines can be found below and are titled Standards and Design Guidelines of Yuma.

The commission shall not design or assist in the design of any project submitted. Creative approaches to preservation and innovation in methods are encouraged.

If the commission denies an application or approves with conditions the applicant feels are unacceptable, the applicant shall have the right to appeal to the City Council.

Resources

Additional information and access to the National Historic District Inventory and Yuma Design Guidelines can be found at the City of Yuma website under Historic Preservation Commission.

<https://www.colorado.gov/pacific/cityofyuma/city-yuma-municipal-codes>

Meetings are held the 3rd Monday of each month (if there is something to review). The submittal deadline (with a complete application) to be included on a specific HPC agenda is the last day of the month prior to the actual requested meeting.

Authority

Regulatory Authority is granted to the HPC per City of Yuma Municipal Code – Chapter XXVI.01.

16.01.010: Purpose, B. Intent

The intent of this chapter is to create a reasonable balance between private property rights and the public interest in preserving the City's unique historic character and culture. The intent is to provide incentives to preserve historic and architecturally significant sites, buildings, structures, neighborhoods and districts by providing guidelines for the appropriate use of land and the moving, demolition, reconstruction, restoration, or alteration of such buildings, sites, and structures that comply with State and Federal historic preservation laws, thereby making certain tax credits available to private property owners and making other benefits and incentives available for preservation projects. (Ord. 1-2018, 2018)

Their review authority covers all proposed exterior work and some interior work. All work subject to their review must be conducted prior to the work starting.

Administrative approvals by staff may be granted for the following:

- a. Repainting (approved colors)
- b. Minor repairs that do not affect the exterior appearance
- c. Normal Maintenance
- d. Interior work
- e. Pruning or removing dead landscape materials