

City of Yuma
City Council Minutes
Hybrid Regular Meeting
Tuesday, January 21, 2025
Meeting Location – City Hall, 320 South Main Street, Yuma, CO and virtual through Zoom
Call to Order – 6:30 P.M.

Meeting called to order by Mayor McClung and the Pledge of Allegiance was recited.

Members Present: Diaz, Dischner, Frame, McClung, Shay. (Baucke and Benish absent).

Staff Present: Jerry Thompson, Karma Wells.

Corrections or Additions to the Agenda

There were no corrections or additions to the agenda.

Approval of January 21, 2025, Agenda

Shay moved to approve the January 21, 2025, agenda as presented. Second by Frame. Question. 5 ayes. Motion carried.

Citizens Recognition and Introduction/Public Comment

None.

Presentations (Informational)

A. Presentation – Village Park East - SEH

Mr. Scott Jardine, our project manager from Short Elliott Hendrickson (SEH) was present to give a status update since his last presentation in December. Lead designer, Tim Nuetzel, was also present. Council was presented with a 15% concept design and cost estimate, as well as a memo regarding their approach for dealing with drainage. The design removes and replaces much of Homestead Trail Road and the curb, gutter and sidewalks. Elevation of the waterline may be needed. The original design of the subdivision did not include storm water retention. They have included storm water retention ponds in the design. The cost estimate with a 20% contingency included is \$3.94 million, broken down with the road portion being \$3.85 million and the retention ponds being \$91,200. The cost of acquiring the land where the water retention ponds will be located is included in the cost estimate. Mayor McClung stated that there must have been some miscommunication about the plan for Village Park East, because it is only the responsibility of the city to keep the gravel roads up to par. It is the responsibility of the residents to pay for the paving of the roads if they so choose. Mayor McClung stated that council really needs to know the cost of replacing the gravel. The existing sidewalks, curb and gutter are to remain as they currently are.

B. Presentation – Roadway Maintenance Study – SEH

Mr. Jardine also gave an update on the roadway management study. He stated that the typical rule of the Pavement Condition Index (PCI), on a scale from 0 to 100, has a target of 70. The city's roadways have an average rank of 59. The focus of the road maintenance budget is to keep the PCI above 50. The conclusion of the study is that they suggest we keep a \$4 million yearly budget to maintain the roads. They have identified the 47 worst roadway segments (city blocks) to rehabilitate requiring a budget of \$19.2 million for reconstruction. That would bring the average PCI for the city roadways back up to 70. That estimate does include the cost of curb and gutter. The study also includes costs to repair each section of roadway in the city.

C. Presentation – 2024 Paving – SHE

Mr. Jardine moved on to give an update on the 2024 paving project which includes 3rd Avenue west of Main Street, 4th Avenue one block east and one block west of Main Street and the intersection of Birch Street and Hoag Avenue. On their survey, they discovered that the low slope of the curb and gutter is causing the ponding of water which contributes to the deterioration of the roadways. The age of the roadway is also a factor. The proposed design increases the slope of the curb and gutter and adds new inlets for proper drainage. The ADA ramps must be updated when there is full street replacement being done. With the changing of the slope, some sidewalks will also need to be replaced. There is no existing storm sewer on the Birch/Hoag intersection. They hope to utilize existing cross pans that have been paved over. The next step in the process is to perform test holes at the proposed storm crossings on 3rd and 4th Avenues. The timeline for the project depends on the contractor. Typically, utility work is done first. It is suggested that the old cast iron water lines be replaced while the street replacement is being done.

D. Employee Recognition

Interim City Manager Wells stated that we will be recognizing employees' anniversary dates in the month that they began employment. Michael Brophy began working for the city on January 27, 2022, and Charlene Svitak began on January 13, 2022.

E. Other Presentations (if any)

None.

Reports (Informational)

A. Interim City Manager – Karma Wells

i. Department Updates

Interim City Manager Wells provided council with a report giving updates on all departments.

ii. Staffing

Interim City Manager Wells stated that we still have open positions to fill in the water/wastewater departments and a paramedic for the ambulance department.

Wells also mentioned that the CML Conference in Breckenridge will be held on June 24 – 27, 2025.

B. City Clerk/Treasurer – Karma Wells

i. Sales Tax Report

Clerk/Treasurer Wells provided council with the sales tax report.

ii. Staffing

Clerk/Treasurer Wells reported that her department is fully staffed.

C. Chief of Police – Jerry Thompson

i. Police Report

Chief Thompson provided council with the December police report.

ii. End of Year Report

Chief Thompson provided council with the 2024 year-end report with a 5 year statistics report.

iii. Staffing

Chief Thompson stated a new Cadet has been hired.

D. City Attorney – Kathryn Sellars (If necessary)

None.

City Council Reports/Comments (Informational)

Frame

- Council Member Frame attended the breakfast meeting with Retail Coach at the hospital. It was great to hear updates from the different community partners.
- Council Member Frame attended the CML policy committee meeting. She gave information on current legislation for “HB25-1071 Distribution of State Money to Local Governments”.
- Frame also attended the YCED meeting where they discussed Retail Coach. YCED is looking to bring someone in to provide a class on succession planning. They would also like to continue a trade scholarship and plan to do fund raising to provide for that.

Shay

- Council Member Shay attended the NECALG meeting where they elected new officers.
- Council Member Shay also attended the landfill board meeting. They are going to start charging \$10/ton for concrete debris.
- Shay attended the Water Authority meeting. They are working on a deal with the Research Farm.

Dischner

- Council Member Dischner attended the swimming pool/recreation department meeting.

McClung

- Mayor McClung attended the breakfast meeting at the hospital.
- Mayor McClung also attended the Retail Coach Yuma meeting.
- Mayor McClung attending the NJC CNA grand opening. He stated that it is a great program.
- Mayor McClung attended the Colorado Department of Housing meeting with Interim City Manager Wells.

Consent Agenda (Action Items)

- A. Approval of January 7, 2025, regular meeting minutes.
- B. Approval of disbursements and payroll.
- C. Purchases in excess of \$5,000.
 - i. Engineering and Field Services Proposal for Maintenance Testing at Yuma Substation
 - ii. Engineering to Develop Setting for Installation and Commissioning of Line Reclosers
 - iii. Utility Pole Replacement
 - iv. Police Car Purchase with Upfitting
 - v. Police Department Laptops with Mounts
 - vi. Police Department Additional Employee
 - vii. Water and Wastewater SCADA Upgrades
 - viii. Airport Fuel Purchase

Shay moved to approve the Consent Agenda. Second by Dischner. Question. 5 ayes. Motion carried.

Public Hearings and Other New Business (Action Items)

A. Approval of disclosed disbursements (if needed)

Clerk/Treasurer Wells stated that there is one disbursement that needs to be disclosed for Mayor McClung in the amount of \$95 to pay for the Mayors' Summit class. Shay moved to approve the disbursement for Mayor McClung. Second by Frame. Question. 4 ayes. 1 abstain (McClung). Motion carried.

B. Resolution #4, Series of 2025 – Appointing a Representative and Alternate to the Members' Council of the Nebraska Municipal Power Pool

Interim City Manager Wells stated this resolution would appoint John Prettyman as the representative and Mayor Pro Tem Benish as the alternate representative to the Members' Council of the Nebraska Municipal Power Pool. Shay moved to approve Resolution #4, Series of 2025. Second by Frame. Question. 5 ayes. Motion carried.

C. Resolution #5, Series of 2025 – Appointing a Director and Alternate Director to MEAN Board of Directors and Management Committee

Interim City Manager Wells stated this resolution would appoint John Prettyman as the director and Mayor Pro Tem Benish as the alternate director to the MEAN Board of Directors and Management Committee. Shay moved to approve Resolution #5, Series of 2025. Second by Dischner. Question. 5 ayes. Motion carried.

D. Resolution #6, Series of 2025 – Approve Contract 24-slc-1354 Among MEAN and US Dept of Energy WAPA Colorado River Storage Project Management Center Region Purchasing and Scheduling Agent Services

Interim City Manager Wells stated that this resolution gives approval for MEAN to be our purchasing and scheduling agent for our purchases through WAPA. Dischner moved to approve Resolution #6, Series of 2025. Second by Shay. Question. 5 ayes. Motion carried.

E. Approval for Grant Applications with the FAA and State of Colorado Division of Aeronautics to Help Fund the Taxiway A2 Reconstruction

Interim City Manager Wells stated that these grants would help fund the bid overages on the Taxiway A-2 Reconstruction project. Dischner moved to approve the grant application. Second by Frame. Question. 5 ayes. Motion carried.

F. Resolution #7, Series of 2025 – Lease with Yuma Museum

Interim City Manager Wells stated that the Museum Board has reviewed their lease and they have an issue with the section regarding the amount of liability insurance that the lease states they must carry. It is more than they can afford. Discussion was held. The consensus was to remove the insurance clause from their contract, but they must sign a waiver to not hold the city liable for any losses incurred and also with the understanding that their personal property is not covered by the city's insurance coverage. These changes will be made and brought back at the next meeting.

G. First Reading Ordinance #1, Series of 2025 – Amending the Yuma Municipal Code Concerning Natural Medicine

Interim City Manager Wells presented the ordinance for Natural Medicine (mushrooms) for first reading. Discussion was held and upon reviewing the ordinance, there was verbiage discovered that needs to be changed. It was decided to table the first reading. Shay moved to table the first reading of Ordinance #1, Series of 2025. Second by Diaz. Question. 5 ayes. Motion carried.

H. Approval of Dollar General Literacy Foundation Summer Reading Grant for the Library

Interim City Manager Wells stated that the library would like to apply for this grant to fund a visit from author Wendy Silvano. The amount we are requesting is \$1,150. Dischner moved to approve the grant application. Second by Diaz. Question. 5 ayes. Motion carried.

I. Discussion of Criteria and Process for City Manager Candidate Search

Mayor McClung led the discussion on the city manager search. He had provided council with information containing a suggested format of how to proceed with the candidate search, which included a list of possible firms to contract with to lead the search and the organizations we should advertise with. McClung laid out a possible timeline for sending out the Request for Proposals (RFP), receiving and reviewing them and making a selection. Clerk/Treasurer Wells stated that a special meeting should probably be held to meet the timeline for contracting with a firm.

Old Business and Public Hearing on Passage of Ordinance on Second Reading (Action Items)

A. Tabled Action Items

None.

Additional Business

- **Discussion on Food Trucks**

The discussion on food trucks held at the last council meeting was continued. Mr. B.J. Wall and Ms. Terri Wall had asked council to reconsider the changes that were made in the new food truck ordinance. Their biggest concerns were with the increase in the monthly permit fee from \$10 to \$50, and if a shaved ice trailer is considered to be a food truck. They were both present at this meeting as well. Clerk/Treasurer Wells stated that she contacted the Health Department and they do consider the shaved ice trailer a food truck, but they do have different classifications of food trucks. Council Member Frame stated that she doesn't have an issue with changing the permit fee, but we need to come up with a clear way to differentiate between the different types of food trucks. It was suggested that we could use the Health Department classifications to set up a fee scale. Karma will contact them again to get more information. Mr. Wall expressed his concerns again about the fee increase. Ms. Wall asked about being able to sell at events held on city property. The consensus of council was that they would like to see a revised version of the ordinance with a fee scale based on classification, a possible annual fee option and verbiage added regarding selling for special events.

In other additional business, Clerk/Treasurer Wells gave a reminder that department tours will be starting next Wednesday from 1:00 – 5:00.

Council Member Shay reminded everyone that the library open house will be held on January 31, from 2:00 p.m. – 6:00 p.m.

Adjournment

Shay moved to adjourn. Second by Frame. Question. 5 ayes. Motion carried.

Tim McClung
Mayor

Karma Wells, CMC
City Clerk/Treasurer