

City of Yuma
City Council Minutes
Hybrid Regular Meeting
Tuesday, March 18, 2025
Meeting Location – City Hall, 320 South Main Street, Yuma, CO and virtual through Zoom
Call to Order – 6:30 P.M.

Meeting called to order by Mayor McClung and the Pledge of Allegiance was recited.

Members Present: Baucke, Benish, McClung, Shay. Diaz, Dischner and Frame were absent.

Staff Present: Curtis Witte, Karma Wells.

Corrections or Additions to the Agenda

There were no corrections or additions to the agenda.

Approval of March 18, 2025, Agenda

Shay moved to approve the March 18, 2025, agenda as presented. Second by Baucke. Question. 4 ayes. Motion carried.

Citizens Recognition and Introduction/Public Comment

None.

Presentations (Informational)

A. Employee Service Year Recognition

The following City employees were recognized for their years of service anniversary:

- Corporal Cameron Josh started employment with the city as a part-time EMT in March of 2014. He then became a full-time police officer in August of 2017. Cameron is also a volunteer fire fighter. Cameron has 11 years of service with the city.
- Eric Metcalfe started employment with the city in March of 2006 in the street department. He then became the director of the parks department and is currently the director of the water and wastewater departments. Eric has 19 years of service with the city.
- Lisa Werts started employment with the city as a part-time paramedic in March of 2023. She worked as a full-time paramedic for a period of time and is currently back to part-time status. Lisa has 2 years of service with the city.
- Ron Wills started employment with the city as the director of the recreation department in March of 2004. He currently is the director of the parks and recreation departments. Ron has 21 years of service with the city.

B. Other Presentations (If any)

None.

Reports (Informational)

A. Interim City Manager – Karma Wells

i. Department Updates

Interim City Manager Wells provided council with a report covering updates for various departments.

ii. ETPR Representative Discussion

Interim City Manager Wells stated that she, Mayor McClung, Angela Cordell and Mark Triplett attended the ETPR meeting regarding transportation in the region last Thursday. Our attendance at these meetings is required to be considered for grant funds. We need to assign a representative to attend future meetings. The next meeting will be held on June 9 in Limon. Until we hire a new city manager, Mayor McClung will be our representative.

B. City Clerk/Treasurer – Karma Wells

i. Sales Tax Report

Clerk/Treasurer Wells provided council with the March sales tax report.

C. Police Sergeant – Curtis Witte

i. Police Report

Sergeant Witte stated that the February police report was included in the council packets.

D. City Attorney – Kathryn Sellars (If necessary)

None.

City Council Reports/Comments (Informational)

Benish

- Mayor Pro Tem Benish stated that he attended the Ministerial Alliance meeting and it was a very good meeting. They are willing to help out with whatever we need and will write recommendation letters if needed.
- Benish attended the electric department committee meeting. They are purchasing some new reclosers to replace existing ones that aren't suited to work in the cold weather. They are getting ready to start tree trimming. The solar farm was also discussed.
- At the wastewater department committee meeting they stated that the wastewater going to the ethanol plant is working so well that they would like to expand its use.

Baucke

- Council Member Baucke attended the street department committee meeting where they discussed getting a new trailer. One of our trailers was stolen and the other is damaged. They will be working with the electric department to purchase a new trailer.
- Baucke also attended the fire department committee meeting where they discussed purchasing a new rescue truck. They are not certain what role the Rural Board will play in getting the new truck.
- At the sanitation department committee meeting, they discussed the issues they have been having with the new trash truck. They will be taking it back to Denver for repairs.

Shay

- Council Member Shay also attended the fire department committee meeting. The other meetings that he will be attending are tomorrow.

McClung

- Mayor McClung stated that he attended most of the meetings that were already discussed.

Consent Agenda (Action Items)

- A. Approval of March 4, 2025, regular meeting minutes.
- B. Approval of disbursements and payroll.
- C. Purchases in excess of \$5,000.
 - i. Utility Box Purchase for the Electric Department

- ii. Purchase of Crack Fill Sealant
- iii. Purchase of Trailer

Shay moved to approve the Consent Agenda. Second by Benish. Question. 4 ayes. Motion carried.

Public Hearings and Other New Business (Action Items)

A. Approval of disclosed disbursements (if needed)

None.

B. Approval of POST In-Service Training Grant Application

Sergeant Witte stated that this is a grant that we apply for annually to provide training equipment for officers. This year we are looking to get a High Gear impact reduction suit and ammunition. Shay moved to approve the grant application. Second by Baucke. Question. 4 ayes. Motion carried.

C. Approval of POST Capital Improvement Grant Application

Sergeant Witte stated that we have been working along with the fire department on the training tower at the airport for several years now. This grant would help pay for the welding services that need to be performed at the training tower. We will be asking for \$10,000 in grant funds to be used toward this project. Baucke moved to approve the grant application. Second by Shay. Question. 4 ayes. Motion carried.

D. Donation Request from NECALG

Mr. Charles Bunnell and Ms. Brandy McMeekin from NECALG were present to discuss their annual donation request in the amount of \$4,250. These funds are used to help provide transportation services to the citizens of Yuma. In 2024, Yuma had 4,019 riders on County Express and Wray had 1,194 riders. That was an increase of 1,000 riders for Yuma and 100 for Wray. Currently, they are low on drivers, but if they were fully staffed, they could raise the ridership. They have had to deny rides due to the lack of drivers. They have six new 2023 Chryslers that have been sitting unused for about a year. They have finally been approved for use. Shay moved to approve the donation request from NECALG in the amount of \$4,250. Second by Benish. Question. 4 ayes. Motion carried.

E. Donation Request from Yuma County Economic Development

Ms. Darlene Carpio, director of YCED, was present to discuss their annual donation request. Ms. Carpio began by thanking council for their support with the Retail Coach project and explained that the county has incentive plans for new businesses, so that is something that the city may want to consider as well. Ms. Carpio then gave an update on the other projects that they have been working on. YCED provided for small business development classes to be held recently. Last Thursday, they provided a succession planning class in Eckley and there will be classes held in Yuma and Wray on April 4. YCED submitted a grant application to the Gates Family Foundation in the amount of \$47,000 to be used for developing a co-working space on the second floor of the NJC building. That would provide a private space that could be rented by remote workers or out-of-town contractors to conduct business. The funds will also be used to make the restrooms ADA compliant. They should find out in June if the grant funds have been approved. Ms. Carpio stated that the City of Yuma has donated \$10,000 annually to YCED since its inception in 1985. Shay moved to approve the donation request from YCED in the amount of \$10,000. Second by Baucke. Question. 4 ayes. Motion carried.

F. Donation Request from Yuma County Victims Assistance

Sergeant Witte stated that in past years the city has given \$5,500 to Yuma County Victims Assistance. This year, they are asking for \$7,500 due to grant funds being cut that helped fund the program in the past. Sergeant Witte stated that this program is very valuable to the police department as they utilize the victim advocates in their cases. Shay moved to approve the donation request from Yuma County Victims Assistance in the amount of \$7,500. Second by Benish. Question. 4 ayes. Motion carried.

G. Ordinance #19, Series of 2025 – Employee Service Year Policy

Mayor McClung stated that we need to table this item due to some changes that need to be made. Baucke moved to table Ordinance #19, Series of 2025. Second by Shay. Question. 4 ayes. Motion carried.

H. First Reading, Ordinance #3, Series of 2025 – Change the Reference to the General Penalty Provision in the YMC

Interim City Manager Wells explained that we have made many changes to our municipal code and in the process the reference to Section 1.24 should have been changed to 1.10. This ordinance will allow for that change. Shay moved to approve Ordinance #3, Series of 2025. Second by Benish. Question. 4 ayes. Motion carried.

I. Resolution #20, Series of 2025 – Agreement with C.R. Contracting LLC

Interim City Manager Wells stated that C.R. Contracting LLC is the company that is doing our Taxiway A and Runway 16/34 pavement maintenance at the airport. The amount of the contract is \$192,932.80. Shay moved to approve Resolution #20, Series of 2025. Second by Baucke. Question. 4 ayes. Motion carried.

J. Resolution #21, Series of 2025 – Contract with Millan Asphalt and Crushing, LLC for Crack Filling

Interim City Manager Wells stated that this contract is with Millan Asphalt and Crushing LLC for crack filling services. The contract in the amount of \$76,072.50 is for them to lay 21,000 pounds of crack fill plus the cost of their bond. The amount may need a slight adjustment dependent upon the cost of the bond. Shay moved to approve Resolution #21, Series of 2025. Second by Benish. Question. 4 ayes. Motion carried.

K. Resolution #22, Series of 2025 – Contract with Concrete Specialties for Sidewalks

Interim City Manager Wells stated that this contract with Concrete Specialties is for the installation of new sidewalks at City Park. The total cost of the project is \$247,200 with \$216,000 coming from grant funds. The amount may need to be adjusted slightly dependent upon the cost of the bond. Shay moved to approve Resolution #22, Series of 2025. Second by Benish. Question. 4 ayes. Motion carried.

L. Resolution #23, Series of 2025 – Update Fee Schedule

Interim City Manager Wells stated that this resolution is to update our fee schedule with the following changes:

- Food Truck Permits: \$30/year
- Vending Permits: \$30/month (this will change to a year with an ordinance at the next meeting)
- Dog Adoption Fees: \$200, with the fee for additional dogs adopted at the same time being \$100

Shay moved to approve Resolution #23, Series of 2025. Second by Benish. Question. 4 ayes. Motion carried.

M. Approval of EIAF Grant Application for Street Improvements, Water Line Replacement and Storm Drain Replacement

Interim City Manager Wells stated that we would like to apply for the EIAF grant through DOLA to obtain funds for the street project for 3rd and 4th Avenues. Rough estimates for the project are \$875,400 for 3rd Avenue and \$2,040,300 for 4th Avenue. The grant would cover 50% up to \$1 million. The application is due April 1. Baucke moved to approve the grant application. Second by Shay. Question. 4 ayes. Motion carried.

N. Resolution #24, Series of 2025 – Amendment to SEH Agreement for 2024 Paving to Add Storm Pipe Replacement and Bidding Services

Interim City Manager Wells stated that this resolution amends the agreement with SEH to add storm pipe replacement and bidding services at a cost of \$55,920. Baucke moved to approve Resolution #24, Series of 2025. Second by Shay. Question. 4 ayes. Motion carried.

Old Business and Public Hearing on Passage of Ordinance on Second Reading (Action Items)

A. Tabled Action Items

None.

B. Public Hearing on Second Reading of Ordinance #2, Series of 2025 – Amending Section 5.08.050(B) of the Yuma Municipal Code Regarding Food Truck Permits

Interim City Manager Wells stated that this ordinance changes the section regarding food trucks in the Yuma Municipal Code. It removes the requirement to provide the dates of operation and changes the term of the permit to be annually rather than monthly. The public hearing was opened by Mayor McClung. Hearing no discussion, the public hearing was closed. Mayor McClung requested that it be noted for the record that council considered detailed information in making this decision. Shay moved to approve on second reading Ordinance #2, Series of 2025. Second by Baucke. Question. 4 ayes. Motion carried.

Additional Business

Interim City Manager Wells provided council with a Subsurface Exploration and Pavement Design report pertaining to North Columbus Street from Earth Engineering Consultants LLC (EEC).

Adjournment

Shay moved to adjourn. Second by Benish. Question. 4 ayes. Motion carried.

Tim McClung
Mayor

Karma Wells, CMC
City Clerk/Treasurer