

City of Yuma
City Council Minutes
Hybrid Regular Meeting
Tuesday, July 23, 2024
Meeting Location – City Hall, 320 South Main Street, Yuma, CO and virtual through Zoom
Call to Order – 6:31 P.M.

Meeting called to order by Mayor McClung and the Pledge of Allegiance was recited.

Members Present: Baucke, Benish, Diaz, Frame, McClung, Shay.

Staff Present: Scott Moore, Jerry Thompson, Karma Wells.

Corrections or Additions to the Agenda

There were no corrections or additions to the agenda.

Approval of July 23, 2024 Agenda

Shay moved to approve the July 23, 2024 agenda as presented. Second by Benish. Question. 6 ayes. Motion carried.

Citizens Recognition and Introduction/Public Comment

None.

Presentations (Informational)

A. Presentation of 2023 Audit

Mr. Matt Miller from McMahan & Associates was present remotely to present the 2023 audit to council. Mr. Miller explained that the audit process is broken down into three main parts which are planning, field work and reporting. There are two reports given; one is the opinion of the financial statements and the other is the Governing Board Letter which is a report card for how the audit went.

The final audit is broken up into the following sections:

- A – Audit Opinion: Received a clean audit opinion.
- B – Management Discussion & Analysis: Provides a general overview.
- C – Audited Financial Statements: Reported net incomes in 2023.
- D – Footnotes to Financial Statements: Gives the details behind the numbers.
- E & F – Budget to Actual Schedules.

Mr. Miller then went through the Governing Board Letter with council and he reported no difficulties with the audit and no inaccuracies. His opinion is that for a government entity of this size it is impressive to have no significant issues.

Shay moved to approve the presentation of the finalized 2023 audit. Second by Baucke. Question. 6 ayes. Motion carried.

B. Presentation for Potential Recreation Complex

Ms. Kristi Rutledge, president of the Yuma Recreation Complex, was present to give the presentation to council. The idea for a potential recreation complex began in 2022. In January of 2023, it was decided that there was enough community interest to form a board of directors. Since that time, they have held several public meetings to receive input on the design and infrastructure of the complex. They have received a verbal commitment from the Daniels Fund for 40% of the capital campaign cost. Approximately \$85,000 has been raised locally for the development and exploration of the concept. Based on the current concept, the approximate cost would be \$30 million. The Daniels Fund would provide approximately \$12 million. They would need to raise an additional \$18 million.

Mr. Justin Coughlin, a member of the board, was also present to answer any questions and stated that the project needs a physical location to be able to start the grant application process. They would like to see if the city would be willing to do a long term lease on the land that is referred to as the Church Subdivision. They would like to lease 50 acres for the complex, parking and other phases of the development.

Discussion was held and concerns for how the complex would be maintained after it is built were expressed. Mr. Chad Rayl noted that there are various milestones to be completed during the process and that eventually a third party would be brought in to help determine those costs going forward. At this point, everything is tentative and adjustments can be made.

Reports (Informational)

A. City Manager – Scott Moore

i. Street Replacement

Manager Moore stated that he has done some research, per council's request, on the cost for street paving. Our city blocks are approximately 1,450 square yards. To mill and overlay would cost approximately \$74,000. To do a total replacement, the cost would be approximately \$168,000 per block, which would not include engineering. The condition of the roadbed and the water lines underneath are things that need to be considered. A core sample would need to be taken to determine the condition of the roadbed. There is \$200,000 budgeted each year for water line replacement. The cost of curb and gutter also needs to be considered as it runs from \$23,000 to \$45,000 per block and must meet ADA regulations. A road study is already planned with SEH to begin within the next four weeks with the focus to be on the worst streets first.

Discussion was also held regarding pothole repairs, crack fill and seal coating and the materials being used to do those projects.

Shay moved to proceed with the core sampling and roadbed study to replace the mill and overlay for 3rd and 4th Avenues on each side of Main Street. Second by Baucke. Question. 6 ayes. Motion carried.

ii. Building Permits

Manager Moore gave council the figures for building permits for the month of June and a projection for what those figures may look like for the next three months. For the month of June, the amounts collected were:

Use Tax - \$21,726
Permit Fees - \$8,394
Cost of Materials - \$545,372
Number of Permits - 94

iii. Staffing Reports

Shanna Peterson's last working day is on Friday. Ashley Towers has been hired to fill the position. Ashley started on Monday.

We are advertising again for the street and water/wastewater departments.

We hired Whitney Gonzalez for the part-time position for the animal shelter and she will be starting next week.

The street and sanitation departments are short staffed by two.

Other items reported

A notice of violation was issued to the Lett Hotel. They have 60 days to fix or we will abate and file a lien against the property. At this time, there has been no notice of receipt of the letter. At the end of the 60 days, the city will condemn the property and abate it.

We just received information that State Farm is offering a grant called the Good Neighbor Firefighter Safety Program. The grant is a no match grant up to \$10,000. The application period begins on August 1 and ends on August 18. Chief Witte would like to use the funds for the Cascade System which is around \$9,000. Manager Moore asked council for approval to start the application process for the grant. Baucke made a motion to move forward with the grant application process. Second by Shay. Question. 6 ayes. Motion carried.

Manager Moore received an email from County Commissioner, Scott Weaver, asking the city to donate an electrical transformer for the fairgrounds that is needed for a new air conditioning system. As required by city code, Manager Moore gave a cost estimate to Commissioner Weaver for the transformer and other necessary materials, in the amount of \$32,521. Weaver responded asking council to provide for the cost of the transformer itself in the amount of \$14,300. The city owns all equipment after it is installed, but is responsible for replacing it if it fails. Baucke moved to provide the transformer to the county at a discount of \$14,300. Second by Diaz. Question. 3 ayes. 3 nays (Frame, McClung, Shay). Motion failed.

B. City Clerk/Treasurer – Karma Wells

i. Finance Report

Clerk/Treasurer Wells provided council with the May finance report.

ii. Sales Tax Report

Clerk/Treasurer Wells provided council with the Sales Tax Report.

iii. Staffing Report

Clerk/Treasurer Wells stated that her department is fully staffed.

C. Chief of Police – Jerry Thompson

i. Monthly Police Report

Chief Thompson stated that he emailed the June police report to council.

ii. National Night Out

National Night Out is on August 6 from 5 p.m. to 8 p.m.

iii. Staffing Report

The Police Department is still short 2 officers. We have one applicant who is going through the application process and hope to have another one next week.

Code Enforcement Officer, Selena Cook, is temporarily taking care of the animal shelter until the new employee starts.

D. City Attorney – Kathryn Sellars

None.

City Council Reports/Comments (Informational)

Shay

- Council Member Shay stated that he attended the NECALG meeting. Their grant writer resigned. The Yuma kitchen is also preparing Meals on Wheels for Haxtun and Wray. County Express is transporting the meals.
- The Colorado Brownfield Partnership has money available for building revitalization.
- Shay also attended the Water Authority meeting. They are looking for ideas for usage and how to conserve water. The Yuma Water Authority is going to try a program using smart sensors for watering. They will start out with schools, hospitals and cities.

- At the Landfill Board meeting, Shay learned that they have lost 90 feet of the cell in the last two months since the storm. The life of the cell has gone from three years to one year. The state has given approval to dig cell number 11. It should be done in about three weeks. It will be just like the current cell. The landfill is exceeding the permitted 25 tons of trash per day.

Diaz

- Council Member Diaz attended the recreation department meeting.

Benish

- Mayor Pro Tem Benish stated that he appreciated the reports given by Manager Moore.

McClung

- Mayor McClung received a request from Senator John Hickenlooper asking if the city could provide a building for the post office to use until their building is repaired. The Mayor responded that he did not know of any. Manager Moore added that the postmaster had made a request asking if outdoor post office boxes could be installed at City Hall, but some time has passed and it looks like the boxes are set up outside the post office building. Mayor McClung received a report from the construction manager and it looks like the repairs may be done within three months.
- Mayor McClung also shared that he received a request from the county requesting a \$15,000 reimbursement for fighting a CORA request from a media outlet trying to get information from the county coroner in the Meek case. They want the city and the judicial district to help pay those costs as it affects all involved parties.

Consent Agenda (Action Items)

- A. Approval of July 2, 2024 meeting minutes.
- B. Approval of disbursements and payroll.
- C. Purchases in excess of \$5,000.
- D. Street Closure for Yuma County Fair Parade Local Event – August 5, 2024.
- E. Approval of Colorado Inflation Reduction Act (IRA) Urban & Community Forestry (UCF) Grant Application for Trees.
- F. Resolution #18, Series of 2024 – Construction Contract with Soderburg Roofing & Contracting for Window Repair from Hail Storm.
- G. Approval of sale of the 2003 Type 1 Ambulance, including the Stryker Power Cot.

Shay moved to approve the Consent Agenda. Second by Benish. Question. 6 ayes. Motion carried.

Public Hearings and Other New Business (Action Items)

- A. **Approval of Disclosed Disbursements.**
None.
- B. **Consideration of Appointment to Fill Council Vacancy.**
Three letters of interest were received for filling the council vacancy left by Smith-Dischner. Letters were received from Vanessa Dischner, Jeff Denney and Dan Ebersole. There was a fourth letter, but that individual withdrew. Each candidate was present to speak to council. Council will review the letters and what each candidate presented and make the appointment of a new council member at the next meeting.

Old Business and Public Hearing on Passage of Ordinance on Second Reading (Action Items)

None.

Additional Business

Manager Moore asked for council’s input regarding the Magellan survey that will be sent to residents. The timeline for sending out the survey and having a possible question on the November ballot is as follows:

July 26: Notify the county that we will have a question on the ballot.

August 1: Communicate with residents letting them know that the survey is coming.

August 12: Begin the survey.

August 26: The data from the survey will be presented to council.

September 3: Make the decision if we will have a question on the ballot.

September 9: Submit the question language to the county for the ballot.

Shay moved to proceed with the survey based on the timeline presented. Second by Benish. Question. 6 ayes.
Motion carried.

Adjournment

Shay moved to adjourn. Second by Benish. Question. 6 ayes. Motion carried.

Tim McClung
Mayor

Karma Wells, CMC
City Clerk/Treasurer