

## **JOB POSTING FOR DEPUTY CLERK/TREASURER**

The City of Yuma is accepting applications for a full-time Deputy City Clerk/Treasurer. Compensation range of \$18.00 - \$21.00 per hour (DOQ). This position will assist with the daily duties in the City Clerk/Treasurer's Office to include cash receipting, accounts payable, general ledger/bank reconciliation, payroll, utility billing, liquor licensing, building permits, vital records, minutes, council packet coordination, among various other duties. Minimum Requirement is a High School Diploma. Bilingual a plus. A City employment application is required. Pre-employment requirements will include a criminal background check. The City of Yuma is an Equal Opportunity Employer. Applications and a job description may be picked up at City Hall. Applications can be returned to City Hall, 320 South Main Street, Yuma, Colorado or emailed to [k.wells@yumacolo.org](mailto:k.wells@yumacolo.org). Job is open until filled. Initial review of applications will begin February 11, 2026.